



2720 Riverside Drive, PO Box 5013 • Port Huron, MI 48061-5013
(810) 984-3101 • Fax (810) 272-4785 • www.phasd.us

What Is Building Preference Request?

The Building Preference Request program was established to provide additional options to parents in the education of their children. Under the program, parents may choose the in-district schools which their children would like to attend.

The Building Preference Request program provides the flexibility required by many families to accommodate work schedules, daycare needs, and educational preferences.

How Are Applications Reviewed?

All applications received before the deadlines are carefully reviewed. Decisions are made based on the following:

- 1) Classroom availability for the grade(s) you are requesting.
- 2) The need for Building Preference Request, prioritized according to the following:
 - a) Student is currently enrolled in the school being requested. Families who have moved to another school's attendance area within the District must apply for Building Preference Request if they wish their child/children to continue attending the current school.
 - b) or sibling attending the school being requested.
 - c) The daycare provider is in the area of the school being requested. The name, address, phone number and signature of daycare provider are required.
 - d) Requests made for other reasons such as preference, convenience.
- 3) Student's attendance and/or discipline record. Requests may be denied if the applicant has a record of poor discipline or attendance.

What Happens After Approval?

Once approved, the parent or guardian must contact the requested school to make arrangements for enrollment. Approved students may remain at the requested school without having to reapply every year. However, if any of the following conditions are not met for the duration of the Building Preference Request enrollment, approval may be revoked:

We will **advocate** for our students and families in partnership with our community to assure their success inside and outside of school; continuously **innovate** our practices and programs to improve student achievement; and **educate** in ways that are relevant, relationship driven, and rigorous.



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1. The student must maintain good attendance and have a good discipline record.
2. The family must continue to reside within the Port Huron Schools.

Students advancing from elementary to middle school and from middle school to high school must re-apply for Building Preference Request if they wish to attend a school other than their school of residence. Building Preference Request approval does not transfer from one school to another.

What About Transportation?

Port Huron Schools is not responsible for transporting students enrolled in the Building Preference Request program. Questions regarding possible bus deviations may be directed to the Port Huron Schools Transportation Department at 984-6567.

Due to limited parking at our high schools, parking permits are generally reserved for seniors and disabled students. If your high school student is planning on driving himself/herself, please contact the school to see if parking will be available.

Which Schools Participate In The Building Preference Request Program?

All Port Huron School participate in the Building Preference Request program.

If you live in a school district other than Port Huron Schools, please contact RESA (St. Clair County Regional Educational Service Agency) at 810-455-4020 for information on the County and Contiguous Schools of Choice program.

What If I Move?

If you move to another location within the Port Huron Schools, your child may continue to attend the Building Preference Request school. You should, however, notify the school of your change of address as soon as possible so they may update your student's information.

If you should move outside the Port Huron Schools (e.g.: Marysville, Yale, Emmett, etc.) please contact the Administrative Services department at 984-3101, extension 4015 as soon as possible. We will gladly guide you through the necessary steps to have your child continue to attend school in our school district.

What Are The Deadlines For Application?

There are two rounds of applications for first semester. The first round applications must be received by April 30. The second round runs from May 1 through July 30. Applications for second semester must be received no later than December 15.



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Processing of applications generally takes two weeks after the deadline date. Letters are sent to parents indicating whether their application has been approved or denied. Copies of the letter are also sent to the principals of both schools.

Applications being submitted because a family has moved or due to a change in daycare needs will be accepted anytime.

Will My Child Be Allowed To Participate In Sports As A Building Preference Request Student?

Middle school students will be eligible to participate in sports immediately.

Except for incoming freshmen, students in grades 9 – 12 who did not participate in the Building Preference Request program the previous year will not be allowed to participate in interscholastic athletics for one full semester. This rule is mandated by the [Michigan High School Athletic Association](#).

What If I Change My Mind?

You may cancel the application if it has not yet been approved, or if your child has not yet been enrolled in the school which you have chosen.

Where Do I Get A Building Preference Request Application?

Applications for Building Preference Request may be picked up at the Administration Building, 2720 Riverside Drive, or at any of the schools in the Port Huron Schools. A [printable application can be found on our website](#). You may type on it and then print it. Or, print it out and fill in the blanks with a pen.

The Port Huron Schools does not discriminate on the basis of race, color, national origin, sex, age, disability, height, weight, religion or marital status in its programs or activities. Debra Barr, Director of Student Services & Behavior Support, has been designated to handle inquiries regarding the nondiscrimination policies.

Port Huron Schools
Patie Bonnicks/Beth Dionne
Student Services Department
2720 Riverside Drive Port
Huron, MI 48060 (810)
984-3101, Ext. 4063

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